

**APPROVED Minutes of the Tree and Landscape Board**  
**City Hall, City of College Park**  
**April 20, 2016**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
N/A	Brenda Alexander, Public Works Deputy Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Steven Beavers, Planning Dept. Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8/30/2017	Eric Hoffman, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/30/2016	John Krouse, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4/30/17	Dr. John Lea-Cox, City Forester	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8/30/2017	Christine O'Brien, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Terry Schum, Staff Liaison	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9/30/2016	Joseph Smith, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/31/2016	Mark Wimer, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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N/A	Laura Salers, Contract Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Visitor	Steven Halpern, City Engineer	<input checked="" type="checkbox"/>	

Mr. Smith called the meeting to order at 7:03 pm.

- 1. Approval of Meeting Minutes:** The minutes of the March 16, 2016 meeting were reviewed and a couple of corrections were made.

**Motion:** Approval of the TLB meeting minutes with corrections.

**Moved:** Mr. Krouse

**Second:** Mr. Hoffman

**Aye:** Unanimous

**Nay:** 0

**Abstain:** 0

**OLD BUSINESS**

- 2. Public Works Report:** Ms. Alexander reported that the city received a delivery of 30 trees and crews are busy replacing trees as needed throughout the city. The brush piles have been processed, producing a good supply of wood mulch. Public Works is open the next two Saturdays for citizens to drop off bulky trash, brush, reusable items for Green Drop & Community Forklift, as well as purchase mulch and compost. Proposed budget was presented to the Mayor and City Council. Included in the budget, Public Works has set aside \$1,000 to establish a reimbursement program for residents to plant trees. This program encourages residents to help the city maintain the tree canopy. The goal is to finalize the details and requirements of the program and present it to city council in August to be ready for fall tree planting.
- 3. Arbor Day Project with Holy Redeemer Fourth Graders:** The Arbor Day activities are set for 11:15 am on April 28. Two persimmon trees have been purchased and will be planted on the trolley trail, with the help of Holy Redeemers fourth grade class. The

mayor will read the city Arbor Day proclamation and a representative from the MD Department of Natural Resources will present the Tree City USA recognition to the city. Students will share presentations. College Park Lion, Laura Salers, shared that she and Ms. Alexander visited the school on April 13 and talked to the students about Arbor Day and the upcoming event. The Lions provided each student with a Norway spruce sapling and an Arbor Day themed activity booklet. Ms. Salers will present certificates to the students at the event on the 28<sup>th</sup>.

4. **Greenbelt Metro Drainage:** Mr. Halpern updated the TLB on the Greenbelt Metro drainage situation. The constructed riprap was a mistake on the part of WMATA. It will be replaced with a vegetated swale very shortly.
5. **Tree Inventory:** No new developments to report at this time.
6. **Mock-up of TLB Website:** Mr. Smith shared a draft of the TLB website. Overall impressions were enthusiastic and everyone was appreciative of Mr. Smith's efforts. Some suggestions and notations were:
  - Add the logo for the city's People Loving And Nurturing Trees (PLANT) designation.
  - Put titles and headings in white boxes for better visibility
  - Move the Memorial Tree fund information to the "Brochures & Information" page.
  - Add a link to the Tree Fund donation form.
  - Add a link to the approved minutes.
  - Post upcoming meeting agenda items or long range goals of the TLB

Mr. Smith will consult with the city webmaster and work out the details regarding size and format of the pages. The TLB will review the website again with proposed changes at the next meeting.

**7. New Business:**

- Mr. Smith suggested a need to work on publicity for the TLB, sharing the Boards activities as well as contributions of the Public Works department.
- Mr. Krouse shared that there was a lively discussion about the bike station being proposed at the end of Lackawanna near the Metro path. The City Council is considering alternative locations because of the impact it may have on the neighborhood and pedestrian traffic.
- Mr. Hoffman shared an update on the Beltway expansion into Hollywood and Sunnyside. He doesn't expect movement in the city for at least 10 years.

8. **Wrap Up, Confirm Next Meeting:** The next meeting of the TLB will be on May 18th at 7:00 pm. A motion was made to adjourn the meeting by Mr. Krouse and it was seconded by Mr. Hoffman. Meeting adjourned at 8:18 pm.